



Auburn Vocational School District BOARD OF EDUCATION

Minutes of June 5, 2018

The June 5, 2018 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 7:00 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mr. Kent	Mr. Miller	Mr. Walter
Dr. Culotta	Mr. Klima	Mr. Sedivy	
Mrs. Javins	Dr. Kolkowski	Mr. Stefanko	

Absent: Mrs. Wheeler

Administrators: Brian Bontempo, Sherry Williamson, Jeff Slavkovsky, Dee Stark, and Andrea Tracy

083-18 Approve Agenda and Addendum

A motion was made by Mrs. Javins and seconded by Mr. Kent to approve the June 5, 2018 agenda and addendum.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None
Mr. Walter declared the motion passed.

084-18 Approve Minutes Last Meeting

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve the minutes of the May 1, 2018 regular Board meeting of the Board.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None
Abstain: Mr. Klima
Mr. Walter declared the motion passed.

Public Participation – There was no Public Participation at this meeting.

Administrative Report

- a) ABLE Recognition Ceremony ~ June 21, 2018 at 6:30 p.m., Presentation Center
- b) Student Harassment Report
- c) 2017-2018 Student Organization State Results

Recruitment/Curriculum Committee Report – Monthly Update

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending April 30, 2018 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #8)

No Action Required.

085-18 Approve for Unanticipated Transfers and Adjustment of Appropriations

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to Amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2018, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2018.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.

086-18 Approve Temporary Appropriations FY18-19

A motion was made by Mr. Sedivy and seconded by Mr. Klima to approve Temporary Appropriations for FY19 at 85% of the FY18 expenditures. The Permanent Appropriations will be presented to the board for approval at the September 2018 regular board meeting.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.



087-18 Approve Financial Services

A motion was made by Mr. Miller and seconded by Mr. Sedivy to approve the engagement of Plattenburg certified public accountants to compile the required Basic Financial Statements for the fiscal year end June 30, 2018. The Basic Financial Statements are to be presented in conformity with Generally Accepted Accounting Principles (GAAP). The fixed fee for the services will be \$9,180. (Attachment Item #11)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.

088-18 Approve Donations

A motion was made by Mrs. Javins and seconded by Mr. Klima to approve the following donations:

Donation of Craftsman Pro Series Lawn Tractor from Mr. and Mrs. James Reed of Concord, Ohio. This donation will benefit the Plant, Turf and Landscape Management program.

Donation of reference books covering all topics in Horticulture from Ms. Dawn Cryberg of Chardon, Ohio. This donation will benefit the Plant, Turf and Landscape Management program.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.

089-18 Approve FA Solutions, LLC Services Agreement

A motion was made by Mr. Miller and seconded by Mr. Kent to approve services agreement with FA Solutions, LLC. They will provide Auburn Career Center Adult Workforce Education Department with financial aid servicing and support. FA Solutions fees for financial aid processing service is \$1788.00/mo. flat fee if student FA applicants range is up to 170 students and \$125.00/per file a one-time fee for any Financial Aid application processed in excess of 170 applicants. Effective date through June 30, 2019. (Attachment Item #13)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.



090-18 Approve Taxation Exemption Contribution Agreement

A motion was made by Mr. Stefanko and seconded by Mr. Klima to approve the Taxation Exemption Contribution Agreement ("Agreement") is entered into between Great Lakes Cheese Co., Inc. ("Great Lakes Cheese"), JHK Company, and the Auburn Vocational School District Board of Education ("Board") (collectively, "Parties"). Effective Date of June 1, 2018. (Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: Dr. Kolkowski
Mr. Walter declared the motion passed.

091-18 Approve Human Resources

A motion was made by Mrs. Javins and seconded by Mr. Sedivy to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations and Student Intern positions. (See Attachment Item #15)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None
Mr. Walter declared the motion passed.

092-18 Approve HVAC RTU-VVT Summer 2018 Phase II Replacement Project

A motion was made by Mr. Miller and seconded by Mrs. Javins to approve HVAC TRU-VVT Summer 2018 Phase II Replacement project with The Smith & Oby Company, Inc. of Walton Hills, Ohio. The HVAC RTU-VVT replacement & base system integration installation portion in the amount of \$148,500.00. The company is ready to provide services for the Systems Integration Upgrades for electric meter installation in both the main building and welding shop at the amount of \$13,500.00. The combined total is \$162,000.00. (Attachment Item #16)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None
Mr. Walter declared the motion passed.

093-18 Approve Textbooks for Culinary Arts

A motion was made by Mr. Sedivy and seconded by Mr. Klima to approve the following textbook as part of the Culinary Arts Program.

Textbook: Level I and II

Nutter, Andrew, and Michael Santos. *Foundations of Restaurant Management & Culinary Arts*. 2nd ed., National Restaurant Association, 2018. Print.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.

094-18 Approve Agreement between Basic Industrial Training Services, LLC & Auburn Career Center

A motion was made by Mrs. Javins and seconded by Mrs. Brush to approve the agreement between Basic Industrial Training Services, LLC and Auburn Career Center Adult Workforce Education Department to assist in providing customized training program to community members and business. (Attachment Item #18)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.

095-18 Approve Resolution to Abolish Teaching Position and Suspend Teaching Contract

A motion was made by Mr. Miller and seconded by Mrs. Javins to approve the following resolution to abolish teaching position and suspend teaching contract:

WHEREAS, the Auburn Joint Vocational School District Board of Education ("Board") adopted Board Policy 3131 ("Reduction in Staff") pursuant to R.C. 3319.17 ("Reduction in Number of Teachers").

WHEREAS, Board Policy 3131, R.C. 3319.17, and Article XIV of the Master Agreement between the Board and the Career and Technical Association ("Master Agreement") permit the Board to proceed in achieving a reduction in Career and Technical Association ("CATA") teaching staff by abolishing CATA R.C. 3319.08 teaching positions in accordance with the recommendation of Superintendent Brian Bontempo ("Superintendent").

WHEREAS, Board Policy 3131, R.C. 3319.17, and Article XIV of the Master Agreement permit the Board to proceed in achieving a reduction in CATA teaching staff by abolishing CATA R.C. 3319.08 teaching positions due to financial reasons affecting the Auburn Joint Vocational School District.

WHEREAS, notice was issued to Michelle Rodewald – prior to the June 5, 2018 regularly-scheduled Board meeting – that the Superintendent intended to recommend that the Board abolish the CATA R.C. 3319.08 teaching position of Business Partnership Coordinator and suspend Michelle Rodewald CATA R.C. 3319.08 teaching contract, effective June 30, 2018, at this June 5, 2018 regularly-scheduled Board meeting.

WHEREAS, pursuant to Board Policy 3131, R.C. 3319.17, and Article XIV of the Master Agreement, the Superintendent recommends that the Board achieve a reduction in CATA teaching staff at this June 5, 2018 regularly-scheduled Board meeting by abolishing the following CATA R.C. 3319.08 teaching position, effective **June 30, 2018**, due to financial reasons affecting the Auburn Joint Vocational School District:

1. Business Partnership Coordinator,

WHEREAS, pursuant to Board Policy 3131, R.C. 3319.17, and Article XIV of the Master Agreement, the Superintendent has recommended and is recommending that the Board – after giving preference first, within each teaching field affected, to CATA teachers on continuing contracts – achieve a reduction in the CATA teaching staff at this June 5, 2018 regularly-scheduled Board meeting by **suspending the following CATA R.C. 3319.08 teaching contract**, effective **June 30, 2018**, due to financial reasons affecting the Auburn Joint Vocational School District:

1. Michelle Rodewald (Business Partnership Coordinator).

NOW THEREFORE BE IT RESOLVED, that pursuant to Board Policy 3131, R.C. 3319.17, and Article XIV of the Master Agreement, the Board (1) hereby accepts the Superintendent's abolishment recommendations and (2) hereby **abolishes the following CATA R.C. 3319.08 teaching position**, effective **June 30, 2018**, due to financial reasons affecting the Auburn Joint Vocational School District:

1. Business Partnership Coordinator,

NOW THEREFORE BE IT FURTHER RESOLVED, that pursuant to Board Policy 3131, R.C. 3319.17, and Article XIV of the Master Agreement, the Board (1) hereby accepts the Superintendent's suspension recommendations; (2) hereby determines that the selection for layoff occurred after giving preference first, within each teaching field affected, to CATA teachers on continuing contracts; and (3) hereby **suspends the following CATA R.C. 3319.08 teaching contract**, effective **June 30, 2018**, due to financial reasons affecting the Auburn Joint Vocational School District:

1. Michelle Rodewald (Business Partnership Coordinator).

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.



096-18 Approve New Employment Position for Director of Business Development

A motion was made by Mrs. Javins and seconded by Dr. Kolkowski to create/post/hire for a Director of Business Development position for the 2018-2019 school year.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.

097-18 Approve New Employment Position for Director of Innovative Programming

A motion was made by Mr. Sedivy and seconded by Mr. Miller to create/post/hire for a Director of Innovative Programming position for the 2018-2019 school year.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.

098-18 Approve Nutrition Consulting Services Agreement with Lake County ESC

A motion was made by Dr. Kolkowski and seconded by Mrs. Javins to approve nutrition-consulting services agreement with Lake County ESC from August 1, 2018 through July 31, 2019 for \$15,000.00. (Attachment Item #D)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.

099-18 Executive Session

A motion was made by Mr. Sedivy and seconded by Mr. Klima to enter into executive session at 7:17 p.m. for the following purpose:

- Pursuant to Ohio Revised Code Section 121.22(G) (1), **for the purpose of considering** the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or **the investigation of charges or complaints against a public employee** or regulated individual unless such person requests a public hearing.



Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.

Return to public session at 7:18 p.m.


0100-18 Adjourn

A motion was made by Mr. Stefanko and seconded by Dr. Kolkowski to adjourn the meeting at 7:19 p.m.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko and Mr. Walter

Nays: None

Mr. Walter declared the motion passed.


Treasurer
Board President

Treasurers Note: The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.

**Auburn
Career Center**



Attachment Item #6

Administrative Reports
*Student Harassment
Report*

Harassment/Bullying Summary

Type of Harassment	1/2018- 5/2018	8/2017- 12/2017	1/2017- 5/2017	8/2016- 12/2016	1/2016- 6/2016	8/2015- 12/2015	1/2015- 6/2015	8/2014- 12/2014	8/2013- 12/2013	1/2013- 5/2013	8/2012- 12/2012	1/2012- 6/2012	8/2011- 12/2011	1/2011- 5/2011
Bullying- Verbal	0	0	0	0	0	0	0	0	1	1	0	2	1	7
Bullying - Physical	0	0	0	0	0	0	0	0	0	1	0	0	0	4
Bullying - Cyberbullying	0	0	0	0	0	0	0	0	0	0	0	1	0	2
Bullying - Written	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Physical & Verbal	0	0	0	0	0	0	0	0	0	0	1	1	0	3
Bullying - Verbal & Electronic	0	0	2	0	0	0	0	0	0	0	1	1	2	0
Intimidation	0	0	0	0	0	0	0	0	0	3	0	0	0	1
Harassment	4	3	0	2	3	1	0	0	1	0	3	0	1	2
TOTAL	4	3	2	2	3	1	0	0	2	5	5	5	4	19

**Auburn
Career Center**



Attachment Item #D

Approve Contract for
Nutrition Consulting
Services



8221 AUBURN ROAD
PAINESVILLE, OHIO 44077
PH | 440.350.2563
www.esc-lc.org

Brian Bontempo, Ed.D., Superintendent

CONTRACT FOR NUTRITION CONSULTING SERVICES

This Agreement, authorized by Ohio Revised Code Section 3313.171, is made by and between the Lake County Educational Service Center with its principal place of business at 8221 Auburn Rd., Painesville, Ohio 44077 (herein "Lake ESC") and Auburn Career Center (herein "Auburn") 8221 Auburn Rd, Painesville, Ohio 44077.

1. Terms of Contract

- A. This agreement will be effective from August 1, 2018 through July 31, 2019 or until earlier terminated as provided in this Agreement below.
- B. Lake ESC agrees to provide Auburn with nutrition consulting services in the amount of \$15,000
- C. Monthly, Lake ESC will invoice Auburn 1/9 of the total amount. Auburn agrees to pay the amount due to Lake ESC within 30 days of the statement date.

2. Termination of Agreement

- A. Notwithstanding any other provision of this Agreement, either party may terminate this Agreement at any time by giving 30 days written notice to the other party via regular U.S. mail, addressed to the locations listed above. Should such a termination occur, Auburn shall remain obligated to pay for all consultant services provided from the notice to the effective date of the termination of the Agreement.
- B. If Lake ESC defaults in the performance of this Agreement or materially breaches any of its provision, Auburn, at its option, may terminate this Agreement immediately by giving written notice to Lake ESC, via regular U.S. mail, sent to 8221 Auburn Rd, Painesville, Oh 44077 address listed above.

3. General Provisions

This Agreement is the entire agreement between the parties, and it supersedes any and all agreements, both oral and written, between the parties with respect to the rendering of SERVICE by either party, and contains all of the covenants and agreements between the parties with respect to the rendering of these services in any manner whatsoever. Any modification of this Agreement will be effective only if it is in the writing and signed by both parties.

Entered into this ____ day of ____, 20__.

Entered into this ____ day of ____, 20__.

LAKE ESC Governing Board President

AUBURN Governing Board President

Lake ESC Treasurer

AUBURN Treasurer

Board Approval Date: _____

Board Approval Date: _____

MISSION STATEMENT

To excel in providing innovative programs and quality services that add value to our educational community.

**Auburn
Career Center**



Attachment Item #8

Render Financial Reports

Auburn Career Center
Cash Fund Balance Report
April 30, 2018

A

Fund	Description	FY Beginning Fund Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$ 4,844,652.94	\$ 422,460.87	\$ 9,305,621.81	\$ 594,459.50	\$ 6,963,813.94	\$ 7,186,460.81	\$ 563,997.84	\$ 6,622,462.97
002	Bond Retirement	\$ -	\$ -	\$ -	\$ -	\$ 57,549.72	\$ (57,549.72)	\$ -	\$ (57,549.72)
003	Permanent Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
004	Building	\$ 232,944.68	\$ 10,000.00	\$ 1,818,777.94	\$ -	\$ 225,799.35	\$ 1,825,923.27	\$ 40,060.26	\$ 1,785,863.01
006	Food Service	\$ -	\$ 11,222.09	\$ 98,102.03	\$ 12,915.48	\$ 142,650.03	\$ (44,548.00)	\$ 23,004.32	\$ (67,552.32)
009	USSF	\$ 10,267.00	\$ 900.00	\$ 9,110.00	\$ -	\$ 188.39	\$ 19,188.61	\$ -	\$ 19,188.61
011	Rotary	\$ 51,168.33	\$ 2,281.65	\$ 20,015.18	\$ 2,046.72	\$ 61,647.46	\$ 9,536.05	\$ 19,539.59	\$ (10,003.54)
012	Adult Education	\$ 94,239.01	\$ 99,146.96	\$ 1,173,915.64	\$ 108,700.34	\$ 1,215,051.56	\$ 53,103.09	\$ 117,150.12	\$ (64,047.03)
014	Rotary Internal Service Fund	\$ 2,342.49	\$ 188.70	\$ 868.38	\$ -	\$ 1,247.69	\$ 1,963.18	\$ 2,500.00	\$ (536.82)
018	Principal Fund	\$ 6,048.00	\$ -	\$ 35,000.00	\$ 8,402.63	\$ 43,823.11	\$ (2,775.11)	\$ 48,347.65	\$ (51,122.76)
019	Trust Fund-Camp Discovery	\$ 323,901.44	\$ -	\$ 61,949.36	\$ 13,984.08	\$ 115,616.52	\$ 270,234.28	\$ 53,347.97	\$ 216,886.31
022	District Agency	\$ 15,210.95	\$ -	\$ 30,569.50	\$ -	\$ 29,569.50	\$ 16,210.95	\$ 1,000.00	\$ 15,210.95
024	Employee Self Insurance Fund	\$ 4,039.93	\$ -	\$ 54,840.07	\$ 5,254.33	\$ 34,575.28	\$ 24,304.72	\$ 9,821.59	\$ 14,483.13
70	Capital Projects	\$ 340,000.00	\$ -	\$ 350,000.00	\$ 9,750.00	\$ 232,730.00	\$ 457,270.00	\$ 407,396.00	\$ 49,874.00
200	Student Activity Fund	\$ 78,099.68	\$ 5,119.77	\$ 35,107.38	\$ 2,615.56	\$ 59,827.29	\$ 53,379.77	\$ 19,104.71	\$ 34,275.06
451	Data Communication Fund	\$ -	\$ -	\$ 1,800.00	\$ -	\$ -	\$ 1,800.00	\$ -	\$ 1,800.00
501	ABLE Literacy Fund	\$ 1,043.89	\$ 23,482.87	\$ 181,960.56	\$ 25,856.29	\$ 208,860.74	\$ (25,856.29)	\$ 6,899.05	\$ (32,755.34)
524	VEPD Secondary and Adult Fund	\$ 2,752.90	\$ 21,204.58	\$ 223,582.99	\$ 20,708.78	\$ 247,044.67	\$ (20,708.78)	\$ 73,932.81	\$ (94,641.59)
599	Miscellaneous Fed Grants (REAP)	\$ -	\$ -	\$ 21,630.30	\$ 1,004.59	\$ 22,634.89	\$ (1,004.59)	\$ 28,330.11	\$ (29,334.70)
Grand Totals		\$ 6,006,711.24	\$ 596,007.49	\$ 13,422,851.14	\$ 805,698.30	\$ 9,662,630.14	\$ 9,766,932.24	\$ 1,414,432.02	\$ 8,352,500.22

This is an unaudited financial report.

Auburn Career Center
Appropriation Account Summary
4/30/18

B

Fund	Dec Description	FYTD Appropriated	FYTD Encumbrances	FYTD Expendable	FYTD Expenditures	MTD Expenditures	Encumbered	FYTD Remaining	Percent Exp/Enc
001	General Fund	\$ 9,136,077.80	\$ 99,103.76	\$ 9,235,181.56	\$ 6,963,813.94	\$ 594,459.50	\$ 563,997.84	\$ 1,707,369.78	81.51%
002	Bond Retirement	\$ 477,029.50	\$ -	\$ 477,029.50	\$ 57,549.72	\$ -	\$ -	\$ 419,479.78	12.06%
003	Permanent Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
004	Construction	\$ 388,078.68	\$ -	\$ 388,078.68	\$ 225,799.35	\$ -	\$ 40,060.26	\$ 122,219.07	0.00%
006	Luncheon Fund	\$ 189,344.00	\$ -	\$ 189,344.00	\$ 142,650.03	\$ 12,915.48	\$ 23,004.32	\$ 23,689.65	87.48%
009	Uniform School Supply Fund	\$ 19,377.00	\$ -	\$ 19,377.00	\$ 188.39	\$ -	\$ -	\$ 19,188.61	0.00%
011	Customer Service Fund	\$ 71,183.51	\$ -	\$ 71,183.51	\$ 61,647.46	\$ 2,046.72	\$ 19,539.59	\$ (10,003.54)	114.05%
012	Adult Education Fund	\$ 1,443,222.51	\$ 19,266.51	\$ 1,462,489.02	\$ 1,215,051.56	\$ 108,700.34	\$ 117,150.12	\$ 130,287.34	91.09%
014	Rotary Internal Service Fund	\$ 2,918.87	\$ 1,500.00	\$ 4,418.87	\$ 1,247.69	\$ -	\$ 2,500.00	\$ 671.18	84.81%
018	Principal Fund	\$ 35,750.00	\$ 5,298.00	\$ 41,048.00	\$ 43,823.11	\$ 8,402.63	\$ 48,347.85	\$ (51,122.76)	224.54%
019	Other Grants	\$ 321,901.44	\$ 2,000.00	\$ 323,901.44	\$ 115,616.52	\$ 13,984.08	\$ 53,347.97	\$ 154,936.95	0.00%
022	Scholarships	\$ 43,780.45	\$ 2,000.00	\$ 45,780.45	\$ 29,569.50	\$ -	\$ 1,000.00	\$ 15,210.95	66.77%
024	Employee Benefits	\$ 58,880.00	\$ -	\$ 58,880.00	\$ 34,575.28	\$ 5,254.33	\$ 9,821.59	\$ 14,483.13	75.40%
70	Capital Projects	\$ 350,000.00	\$ 340,000.00	\$ 690,000.00	\$ 232,730.00	\$ 9,750.00	\$ 407,396.00	\$ 49,874.00	92.77%
200	Student Activities	\$ 113,146.06	\$ 276.00	\$ 113,422.06	\$ 59,827.29	\$ 2,615.56	\$ 19,104.71	\$ 34,490.06	69.59%
451	School Net Connectivity	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ 1,800.00	0.00%
501	ABLE Literacy Fund	\$ 293,784.87	\$ 1,043.89	\$ 294,828.76	\$ 208,860.74	\$ 25,856.29	\$ 6,899.05	\$ 79,068.97	73.18%
524	VERD Secondary and Adult	\$ 343,114.25	\$ 2,752.90	\$ 345,867.15	\$ 247,044.67	\$ 20,708.78	\$ 73,932.81	\$ 24,889.67	92.80%
599	REAP	\$ 50,965.00	\$ -	\$ 50,965.00	\$ 22,634.89	\$ 1,004.59	\$ 28,330.11	\$ -	0.00%
Grand Total		\$ 13,240,353.84	\$ 473,241.06	\$ 13,813,594.90	\$ 9,892,830.14	\$ 806,099.40	\$ 1,414,432.82	\$ 2,736,532.84	80.18%

Percent Expended/Enc is the calculation of expended plus encumbered divided by FYTD Expended
This is an unaudited financial statement

Auburn Career Center
Monthly History Comparison-General Fund
April 30, 2018

C

	Monthly Comparison				Annual Comparison				83%
	April FY16	April FY17	April FY18	Avg Chg	Actual 2016	Actual 2017	Budget 2018	Remain 2018	Budget Expended
Revenue								(-) Good	
Real Estate	\$ 5,398,396	\$ 5,121,450	\$ 5,836,068		\$ 4,612,462	\$ 4,663,062	\$ 4,664,063	\$ (457,387)	110%
Commercial	\$ 399,421	\$ 418,446	\$ -		\$ 880,675	\$ 880,869	\$ 880,869	\$ 462,423	48%
Tangible Personal (PU)	\$ -	\$ 419,558	\$ 414,345		\$ 412,393	\$ 419,558	\$ 419,558	\$ -	100%
Foundation	\$ 1,631,430	\$ 1,840,681	\$ 2,007,917		\$ 2,012,256	\$ 2,194,823	\$ 2,194,823	\$ 354,142	84%
PU Reimb	\$ 4,359	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0%
Homestead & Rollback	\$ 600,120	\$ 592,055	\$ 611,747		\$ 784,736	\$ 787,438	\$ 787,623	\$ 195,568	75%
Other	\$ 109,078	\$ 375,459	\$ 380,572		\$ 199,220	\$ 379,956	\$ 527,081	\$ 151,622	71%
Subtotal	\$ 8,142,804	\$ 8,167,649	\$ 9,250,649		\$ 8,901,742	\$ 9,325,706	\$ 9,474,017	\$ 706,368	93%
Expense								(+) Good	
Salaries	\$ 3,800,614	\$ 3,419,774	\$ 3,196,354	-8.3%	\$ 4,024,840	\$ 4,107,214	\$ 3,483,369	\$ 63,595	98%
Benefits	\$ 1,384,278	\$ 1,404,147	\$ 1,485,774	3.6%	\$ 1,565,727	\$ 1,662,612	\$ 1,413,310	\$ 9,163	99%
Purchased Services	\$ 1,176,402	\$ 932,689	\$ 1,176,306	2.7%	\$ 1,191,991	\$ 1,221,824	\$ 1,249,256	\$ 316,567	75%
Supplies	\$ 428,784	\$ 371,064	\$ 390,104	-4.2%	\$ 406,676	\$ 416,225	\$ 326,202	\$ (44,862)	114%
Capital Outlay/Equipment	\$ 356,328	\$ 295,380	\$ 171,912	-29.5%	\$ 153,859	\$ 295,409	\$ 251,748	\$ (43,632)	117%
Summer Projects	\$ -	\$ 83,221	\$ -		\$ -	\$ 83,221	\$ -	\$ (83,221)	0%
Parking Lot	\$ -	\$ -	\$ -		\$ 348,532	\$ -	\$ -	\$ -	0%
Other	\$ 155,487	\$ 131,969	\$ -		\$ 198,199	\$ 133,047	\$ 113,642	\$ (18,327)	116%
Subtotal	\$ 7,301,893	\$ 6,638,244	\$ 6,553,591		\$ 7,889,824	\$ 7,919,552	\$ 6,837,527	\$ 199,284	97%
Revenue/Expense (Operating Balance)	\$840,911	\$ 2,129,406	\$ 2,697,058		\$1,011,918	\$ 1,406,155	\$2,636,490		
Other Uses									
Advances Returned	\$ 456,805	\$ 58,884	\$ 54,972		\$ 9,503	\$ 58,884	\$ 58,884	\$ -	
Advances Out	\$ -	\$ -	\$ 28,880		\$ 58,884	\$ 40,575	\$ 40,575	\$ -	
Transfers	\$ 433,484	\$ 473,954	\$ 381,346		\$ 644,792	\$ 1,006,878	\$ 1,006,878	\$ -	
Subtotal	\$ 23,321	\$ (415,070)	\$ (355,254)		\$ (694,173)	\$ (988,569)			
Beginning Cash	\$ 4,583,205	\$ 6,361,759	\$ 7,358,455		\$ 5,540,489	\$ 5,904,707			
Ending Cash	\$ 5,164,876	\$ 6,141,402	\$ 7,186,457		\$ 4,427,070	\$ 4,844,652			
Encumbrances	\$ 643,806	\$ 601,614	\$ 563,998		\$ 59,426	\$ 99,104			

Information taken from Form SM-2 as reported to ODE
This is an unaudited financial report.

Date: 05/01/2018
Time: 12:42 pm

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 04/01/2018 AND 04/30/2018
ALL CHECKS SELECTED

Page: 1
(CHECKY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
047257	B	03/16/2018	DOMINIC VELAZQUEZ	041451	VOID: 04/06/2018		77.00
047369	C	04/04/2018	Payroll	999999	RECONCILED: 04/30/2018		205,931.45
047370	C	04/04/2018	Payroll	999999	RECONCILED: 04/30/2018		1,250.00
047371	W	04/10/2018	STATE TEACHERS RETIREMENT	000480	RECONCILED: 04/13/2018		22,603.43
047372	W	04/10/2018	SCHOOL EMPLOYEES RETIREMENT SYSTEM	007727	RECONCILED: 04/12/2018		8,588.00
047373	W	04/06/2018	SHERWIN HORTICULTURE, INC.	008014	RECONCILED: 04/10/2018	1	199.27
047374	W	04/06/2018	SHERWIN WILLIAMS	000334	RECONCILED: 04/10/2018		1,238.10
047375	W	04/06/2018	ACCOUNTS RECEIVABLE DEPT.	001230	RECONCILED: 04/11/2018		449.11
047376	W	04/06/2018	MARS ELECTRIC CO.	011383	RECONCILED: 04/12/2018		1,165.07
047377	W	04/06/2018	PEARSON EDUCATION	001139	RECONCILED: 04/10/2018		472.83
047378	W	04/06/2018	EAST GRAPHICS CORP.	041355	RECONCILED: 04/18/2018		9,750.00
047379	W	04/06/2018	AGM ENERGY SERVICES LLC	013744	RECONCILED: 04/18/2018		1,645.00
047380	W	04/06/2018	PRECIOUS CARGO	041459	RECONCILED: 04/10/2018		1,681.00
047381	W	04/06/2018	TRANSPORTATION INC	040048	VOID: 04/12/2018		2,018.70
047382	W	04/06/2018	WELLS FARGO VENDOR FIN SERV	041498	RECONCILED: 04/16/2018		7,000.00
047383	W	04/06/2018	SHERMAN CREATIVE	000134	RECONCILED: 04/09/2018		3,155.98
047384	W	04/06/2018	PROMOTIONS INC	001065	RECONCILED: 04/13/2018	1	233.88
047385	W	04/06/2018	DIVERSITY INITIATIVES	012731	RECONCILED: 04/12/2018		229.14
047386	W	04/06/2018	LAKE COUNTY EDUCATIONAL	013078	RECONCILED: 04/10/2018		309.41
047387	W	04/06/2018	SERVICE CENTER	001406	RECONCILED: 04/11/2018		328.95
047388	W	04/06/2018	WESTERN RESERVE OFFICE SUPPLY	040344	RECONCILED: 04/17/2018		153.00
047389	W	04/06/2018	ATTN: ACCOUNTS RECEIVABLE	000925	RECONCILED: 04/10/2018		21,964.19
047390	W	04/06/2018	JOHNSTONE SUPPLY	010826	RECONCILED: 04/10/2018		476.84
047391	W	04/06/2018	A.M. LEONARD, INC.	002745	RECONCILED: 04/11/2018		225.00
047392	W	04/06/2018	PACIFIC TELEMANAGEMENT	001241	RECONCILED: 04/13/2018		75.00
047393	W	04/06/2018	SERVICES	040250	RECONCILED: 04/11/2018		432.00
047394	W	04/06/2018	ILLUMINATING COMPANY	011774	RECONCILED: 04/10/2018		1,400.90
047395	W	04/06/2018	MCMASTER-CARR SUPPLY CO.	004003	RECONCILED: 04/10/2018		293.58
047396	W	04/06/2018	OHIO FCCIA	041366	RECONCILED: 04/13/2018		923.13
047397	W	04/06/2018	BERKSHIRE LOCAL SCHOOL	041167	RECONCILED: 04/09/2018		15,760.08
047398	W	04/06/2018	SCREENVISION DIRECT	000056	RECONCILED: 04/10/2018		306.16
047399	W	04/06/2018	VIVANT FAMILY LIMITED	041427	RECONCILED: 04/16/2018		3,280.00
047400	W	04/06/2018	PARTNERSHIP	041084	RECONCILED: 04/11/2018		70.00
047401	W	04/06/2018	DOMINION ENERGY OHIO	000045	RECONCILED: 04/10/2018		1,611.99
047402	W	04/06/2018	LANDSTYLES, INC	007406	RECONCILED: 04/10/2018		57.95
047403	W	04/06/2018	GIA WATER CONSULTANTS INC	013647	RECONCILED: 04/13/2018		1,916.50
047404	W	04/06/2018	KEPPE'S PIZZERIA	041457	RECONCILED: 04/10/2018		733.40
047405	W	04/06/2018	LOBAIN CTY COMMUNITY COLLEGE	041116	RECONCILED: 04/09/2018		7,507.00
047406	W	04/06/2018	BUSINESS OFFICE - CC217	040268	RECONCILED: 04/09/2018		604.90
047407	W	04/06/2018	RIBER SUPPLY LLC	000834	RECONCILED: 04/11/2018		2,584.68
047408	W	04/06/2018	SIMS-LOHMAN	040075	RECONCILED: 04/13/2018		3,200.00
			ATTN: ACCOUNTS RECEIVABLE				
			MENTOR LUMBER & SUPPLY CO				
			PILAR EXCAVATING & DEMOLITION				

Date: 05/01/2018
Time: 12:42 pm

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 04/01/2018 AND 04/30/2018
ALL CHECKS SELECTED

Page: 2
(CHECKPY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
047409	W	04/06/2018	ASAP SANITARY SERVICES	041115	RECONCILED:04/11/2018		79.00
047410	W	04/06/2018	LOWE'S COMPANIES, INC.	011038	RECONCILED:04/11/2018		1,852.98
047411	W	04/06/2018	CRILE ROAD HARDWARE	000551	RECONCILED:04/11/2018		270.05
047412	W	04/06/2018	CITY OF P'VILLE UTIL.	000215	RECONCILED:04/12/2018		636.08
047413	W	04/06/2018	ACTIVE PLUMBING SUPPLY CO.	000304	RECONCILED:04/09/2018		623.99
047414	W	04/06/2018	NATURAL GAS	000812	RECONCILED:04/10/2018		4,226.51
047415	W	04/06/2018	GAZETTE NEWSPAPERS	011455	RECONCILED:04/10/2018		25.00
047416	W	04/06/2018	BFG SUPPLY CO., LLC	001284	RECONCILED:04/11/2018	1	1,038.90
047417	W	04/06/2018	PRECIOUS CARGO	013744	RECONCILED:04/18/2018		2,550.00
047418	W	04/06/2018	TRANSPORTATION INC				
047419	W	04/06/2018	LINCOLN ELECTRIC CO.	000984	RECONCILED:04/09/2018		500.00
047420	W	04/06/2018	LAKE COUNTY SHERIFF'S OFFICE	011385	RECONCILED:04/13/2018		70.00
047421	W	04/06/2018	LAKE COUNTY BAR ASSOCIATION	011022	RECONCILED:04/16/2018		25.00
047422	W	04/06/2018	OHIO ACTE	000682	RECONCILED:04/25/2018		50.00
047423	W	04/06/2018	OHIO ACTE	041416	RECONCILED:04/11/2018		8,500.00
047424	W	04/06/2018	HOME DEPOT CREDIT SERVICES	008412	RECONCILED:04/10/2018		1,571.47
047425	W	04/06/2018	DEPT 32-2502458767	010207	RECONCILED:04/12/2018		1,722.32
047426	W	04/06/2018	JOSHEN PAPER & PACKAGING	007024	RECONCILED:04/10/2018		353.13
047427	W	04/06/2018	TREASURER, STATE OF OHIO	000194	RECONCILED:04/11/2018		17.70
047428	W	04/06/2018	ALFRED NICKLES BAKERY INC	001071	RECONCILED:04/10/2018		39.20
047429	W	04/06/2018	GORDON FOOD SERVICE	008479	RECONCILED:04/11/2018		2,865.35
047430	W	04/06/2018	COMMONWEALTH LUMBER	041122	RECONCILED:04/09/2018		902.67
047431	W	04/06/2018	ADVANCED GAS & WELDING	013407	RECONCILED:04/09/2018		2,318.20
047432	W	04/06/2018	SOLUTIONS LLC				
047433	W	04/06/2018	PEARSON VUE	011450	RECONCILED:04/09/2018		1,500.00
047434	W	04/06/2018	BORDEN DAIRY COMPANY	000154	RECONCILED:04/09/2018		437.99
047435	W	04/06/2018	WAYNE REED	012378	RECONCILED:04/09/2018		81.42
047436	W	04/06/2018	ERICA ANDERSON	041509	RECONCILED:04/09/2018		20.67
047437	W	04/06/2018	JONNA MAZZA	041292	RECONCILED:04/09/2018		167.86
047438	W	04/06/2018	MICHELLE RODEWALD	011544	RECONCILED:04/09/2018		42.82
047439	W	04/06/2018	AMY RYAN	041013	RECONCILED:04/09/2018		184.14
047440	W	04/06/2018	SHERY WILLIAMSON	040795	RECONCILED:04/09/2018		78.92
047441	W	04/06/2018	DENNIS C HARVEY	041173	RECONCILED:04/10/2018		7.58
047442	W	04/06/2018	TERESA DETWILLER	041389	RECONCILED:04/09/2018		143.88
047443	W	04/06/2018	A				
047444	W	04/06/2018	ALLISON ESACK	041446	RECONCILED:04/09/2018		119.90
047445	W	04/06/2018	SHELBY KAMINSKI	041393	RECONCILED:04/09/2018		87.64
047446	W	04/06/2018	A				
047447	W	04/06/2018	JOYCE DICK	041353	RECONCILED:04/09/2018		187.59
047448	W	04/06/2018	DAWN EUBONIC	012967	RECONCILED:04/09/2018		47.42
047449	W	04/06/2018	A				
047450	W	04/06/2018	CAYLEY VOLPIN	041417	RECONCILED:04/09/2018		92.76
047451	W	04/06/2018	JAMES D BROWN	000037	RECONCILED:04/09/2018		124.81
047452	W	04/06/2018	SALMAN PIRZADA	040649	RECONCILED:04/09/2018		55.92
047453	W	04/06/2018	GERALYN COSTELLO	041526	RECONCILED:04/09/2018		39.89
047454	W	04/06/2018	BRENDA CARRAHER	001681	RECONCILED:04/09/2018		21.65
047455	W	04/06/2018	DOMINIC VELAZQUEZ	041451	RECONCILED:04/09/2018		77.00

Date: 05/01/2018
Time: 12:42 pm

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 04/01/2018 AND 04/30/2018
ALL CHECKS SELECTED

Page: 3
(CHECKPT)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
047451	B	04/06/2018	SARAH MCKEE	041532	RECONCILED:04/16/2018		25.00
047452	B	04/06/2018	ELIAS SHREVE	041527	RECONCILED:04/16/2018		1,044.00
047453	B	04/06/2018	JOSHUA TRICAMO	041528	RECONCILED:04/11/2018		25.00
047454	B	04/06/2018	BAINBRIDGE FIRE DEPT	041531	RECONCILED:04/11/2018		2,000.00
047455	B	04/06/2018	PRUDY MACKENZIE	041530	RECONCILED:04/10/2018		1,000.00
047456	B	04/06/2018	GATES MILLS FIRE DEPT	041358	RECONCILED:04/09/2018		201.50
047457	B	04/06/2018	LOUREN MELVIN	041533	RECONCILED:04/12/2018		751.87
047458	B	04/20/2018	KRISTI FARINA	000532	RECONCILED:04/25/2018		3,072.00
047459	W	04/20/2018	CINTAS CORPORATION	001877	RECONCILED:04/26/2018		1,904.00
047460	W	04/20/2018	LOCATION 259-T90	004017	RECONCILED:04/24/2018		5,000.18
047461	W	04/20/2018	OHIO DEPT OF JOB & FAMILY SERVICES	012295	RECONCILED:04/23/2018		383.91
047462	W	04/20/2018	MICRO CENTER A/R	040048	RECONCILED:04/23/2018		1,988.70
047463	W	04/20/2018	R.E. MICHEL COMPANY INC	013042	RECONCILED:04/25/2018		399.00
047464	W	04/20/2018	SHERMAN CREATIVE	011058	RECONCILED:04/24/2018		67.09
047465	W	04/20/2018	PROMOTIONS INC	010092	RECONCILED:04/23/2018		425.00
047466	W	04/20/2018	TIME WARNER CABLE - NORTHEAST	000171	RECONCILED:04/25/2018		2,195.36
047467	W	04/20/2018	IRON MOUNTAIN INC	013338	RECONCILED:04/25/2018		665.00
047468	W	04/20/2018	HUNTINGTON NATIONAL BANK	010092	RECONCILED:04/23/2018		100.58
047469	W	04/20/2018	AT&T	000171	RECONCILED:04/25/2018		165.10
047470	W	04/20/2018	HUNTINGTON NATIONAL BANK	000499	RECONCILED:04/23/2018		313.85
047471	W	04/20/2018	AUBURN CAREER CENTER	000134	RECONCILED:04/23/2018		65.00
047472	W	04/20/2018	LAKE COUNTY EDUCATIONAL	040316	RECONCILED:04/24/2018		2,050.00
047473	W	04/20/2018	SERVICE CENTER	012272	RECONCILED:04/26/2018		245.02
047474	W	04/20/2018	FIRE-SAFETY SERVICE, INC.	000600	RECONCILED:04/23/2018		2,267.65
047475	W	04/20/2018	STATE CLEANING SOLUTIONS	011792	RECONCILED:04/23/2018		1,428.71
047476	W	04/20/2018	DANICHEM, INC.	000570	RECONCILED:04/23/2018		75.00
047477	W	04/20/2018	THYSSENKRUPP ELEVATOR CORP.	011210	RECONCILED:04/27/2018		106.50
047478	W	04/20/2018	MAJOR WASTE DISPOSAL	012424	RECONCILED:04/24/2018		297.08
047479	W	04/20/2018	SERVICES, INC	040583	RECONCILED:04/24/2018		1,771.10
047480	W	04/20/2018	GENERAL PEST CONTROL CO.	041456	RECONCILED:04/24/2018		1,040.45
047481	W	04/20/2018	PEOPLE & WAGGONER, LTD.	010092	RECONCILED:04/23/2018		60.00
047482	W	04/20/2018	WELLS FARGO FINANCIAL LEASING	013453	RECONCILED:04/27/2018		100.00
047483	W	04/20/2018	COLLISION SERVICES INC	000746	RECONCILED:04/25/2018		2,330.00
047484	W	04/20/2018	HUNTINGTON NATIONAL BANK	000499	RECONCILED:04/23/2018		318.00
047485	W	04/20/2018	WILCO TRANSPORTATION	000056	VOID: 04/20/2018		128.00
047486	W	04/20/2018	MADISON LOCAL SCHOOLS	013024	RECONCILED:04/24/2018		128.00
047487	W	04/20/2018	TIME WARNER CABLE - NORTHEAST	010092	RECONCILED:04/23/2018		655.20
047488	W	04/20/2018	LINCOLN ELECTRIC CO.	013042	RECONCILED:04/25/2018		25.70
047489	W	04/20/2018	FA SOLUTIONS LLC	012426	RECONCILED:04/25/2018		251.07
047490	W	04/20/2018	LINCOLN ELECTRIC CO.	010906	RECONCILED:04/23/2018		68.00
047491	W	04/20/2018	LINCOLN ELECTRIC CO.	000984	RECONCILED:04/23/2018		7,916.67
047492	W	04/20/2018	LINCOLN ELECTRIC CO.	041342	RECONCILED:04/24/2018		412.09
047493	W	04/20/2018	LINCOLN ELECTRIC CO.	000984	RECONCILED:04/23/2018		1,770.00
047494	W	04/20/2018	LAKE CTY DEPT OF JOB & FAMILY	013530	RECONCILED:04/25/2018		201.65
							290.99

Date: 05/01/2018
Time: 12:42 pm

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 04/01/2018 AND 04/30/2018
ALL CHECKS SELECTED

Page: 4
(CHECKY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
047495	W	04/20/2018	REFRIGERATION SALES CORP.	000056	RECONCILED:04/24/2018		128.00
047496	W	04/20/2018	LAKE COUNTY SHERIFF'S OFFICE	011385	RECONCILED:04/30/2018		39,955.00
047497	W	04/20/2018	HARTMAN PUBLISHING, INC.	012899			81.30
047498	W	04/20/2018	FIRST COMMUNICATIONS LLC	010610			110.46
047499	W	04/20/2018	WIKY	012341	RECONCILED:04/24/2018		504.00
047500	W	04/20/2018	SIMPLEXGRINNEILL LP	011863	RECONCILED:04/24/2018		649.23
047501	W	04/20/2018	TYCO INTEGRATED SECURITY LLC	040669	RECONCILED:04/25/2018		1,480.13
047502	W	04/20/2018	SCREENVISION DIRECT	040250	RECONCILED:04/25/2018		624.00
047503	W	04/20/2018	SHERWIN WILLIAMS	000334	RECONCILED:04/24/2018		139.15
047504	W	04/20/2018	ACCOUNTS RECEIVABLE DEPT.	008527	RECONCILED:04/24/2018		81.40
047505	W	04/20/2018	RAYMOND BUILDERS SUPPLY	008104	RECONCILED:04/24/2018		100.00
047506	W	04/20/2018	COUNTY TREASURERS				
047507	W	04/20/2018	EDUCATIONAL FUND	010092	RECONCILED:04/23/2018		1,209.24
047508	W	04/20/2018	HUNTINGTON NATIONAL BANK	041529	RECONCILED:04/24/2018		36.00
047509	C	04/23/2018	LMQ TRIPLETT AUTO PARTS	000389	RECONCILED:04/23/2018		158.12
047510	B	04/20/2018	JAMECO ELECTRONICS	999999	RECONCILED:04/30/2018		202,356.07
047511	B	04/20/2018	Payroll	041536	RECONCILED:04/26/2018		785.00
047512	B	04/20/2018	DWIGHT LAMAR	041538			865.00
047513	B	04/20/2018	ADAM WEBB	041535			25.00
			ROBERT MCDIVITT				
			BAINBRIDGE FIRE DEPT	041534	RECONCILED:04/25/2018		1,000.00
047514	B	04/20/2018	PRUDY MACKENZIE	041540			
047515	B	04/20/2018	LESLIE HENDERSON/BROWN	041539	RECONCILED:04/30/2018		693.87
047516	B	04/20/2018	SIERRA STRITTMATER	041537			2,376.87
047517	B	04/20/2018	PATRICIA WILSON	041495	RECONCILED:04/23/2018		785.00
047518	W	04/23/2018	WILL HOWARD	010092	RECONCILED:04/25/2018		2,376.87
047519	W	04/23/2018	HUNTINGTON NATIONAL BANK	001284	RECONCILED:04/25/2018		459.81
047520	W	04/23/2018	BEG SUPPLY CO., LLC	000414	RECONCILED:04/27/2018		255.80
047521	W	04/23/2018	21ST CENTURY MEDIA - OHIO	008469	RECONCILED:04/23/2018		3,300.00
047522	W	04/23/2018	SAM'S CLUB	008479	VOID: 04/23/2018		207.54
047523	W	04/23/2018	GORDON FOOD SERVICE	000063	RECONCILED:04/26/2018		301.04
047524	W	04/23/2018	SALLY BEAUTY SUPPLY CO.	041338	RECONCILED:04/30/2018		605.22
047525	W	04/23/2018	SHELL	041338	RECONCILED:04/30/2018		200.89
			TONY SCHEIBER TOWING	012185	RECONCILED:04/25/2018		600.00
			ANTHONY J SCHRIEBER				
047526	W	04/23/2018	HART & SONS CONCRETE	012552	RECONCILED:04/27/2018		2,336.00
047527	W	04/23/2018	AUBURN CAREER CENTER	000499	RECONCILED:04/23/2018		142.45
047528	W	04/23/2018	4IMPRINT, INC.	010665	RECONCILED:04/27/2018		771.19
047529	W	04/23/2018	SPEE-D-METALS	001679	RECONCILED:04/26/2018		201.00
047530	W	04/23/2018	HUNTINGTON NATIONAL BANK	010092	RECONCILED:04/25/2018		5,869.29
047531	W	04/23/2018	NCS PEARSON, INC	012139	RECONCILED:04/24/2018		803.29
047532	W	04/23/2018	COMMONWEALTH LUMBER	041122	RECONCILED:04/24/2018		473.96
047533	W	04/23/2018	ADVANCED GAS & WELDING	013407	RECONCILED:04/24/2018		906.75
			SOLUTIONS LLC				
047534	W	04/23/2018	ALRO STEEL CORPORATION	041193	RECONCILED:04/24/2018		499.65
047535	W	04/23/2018	DAN CRAIG	013805	RECONCILED:04/24/2018		22.26
047536	W	04/23/2018	JEFF SLAVKOVSKY	013632	RECONCILED:04/24/2018		317.08
047537	W	04/23/2018	RODNEY KOZAR	011962	RECONCILED:04/24/2018		16.95
047538	W	04/23/2018	SUSAN J LEFLER	011937	RECONCILED:04/24/2018		45.00
			A				
047539	W	04/23/2018	SHELBY KAMINSKI	041393	RECONCILED:04/24/2018		154.02
			A				

Date: 05/01/2018
Time: 12:42 pm

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 04/01/2018 AND 04/30/2018
ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
047540	W	04/23/2018	SHELLEY BARTO	040602	RECONCILED: 04/24/2018		179.85
047541	W	04/25/2018	STATE TEACHERS RETIREMENT	000480	RECONCILED: 04/27/2018		22,030.78
047542	W	04/25/2018	SCHOOL EMPLOYEES RETIRE- MENT SYSTEM	007727	RECONCILED: 04/27/2018		8,410.87
047543	W	04/27/2018	SAM'S CLUB	008469	RECONCILED: 04/30/2018		508.58
047544	W	04/30/2018	HERSBERGER ROOFING AND SIDING	041541			10,265.00
904138	M	04/18/2018	SERS	900926	VOID: 04/18/2018		1,245.65
904278	M	04/25/2018	MEMO ONLY	900926			1,218.72
941318	M	04/18/2018	SERS	900926			1,045.65
977869	M	04/10/2018	MEMO ONLY	900663			3,072.80
977870	M	04/10/2018	BANK ONE/MEMO/MEDICARE	900693			23.25
977871	M	04/10/2018	BANK ONE/MEMO/FICA	900950			926.77
977889	M	04/01/2018	Workers Comp	999992			166.00
977890	M	04/01/2018	FLEX SAVE	999998			90,376.67
977968	M	04/25/2018	MZ: 04 2W 8317	900663			3,001.74
977969	M	04/25/2018	LAKE COUNTY SCHOOLS COUNCIL	900950			910.66
990773	T	04/30/2018	BANK ONE/MEMO/MEDICARE	000499			2,954.99
990774	M	04/30/2018	WORKERS COMP	999994			2,299.34
			AUBURN CAREER CENTER				
			MEDICAL MUTUAL OF OHIO				
			MEMO ONLY				
					RECONCILED: 04/30/2018		
<hr/>							
V VOIDED CHECKS				6	CHECK TOTALS	3,977.93	
R RECONCILED CHECKS				166	CHECK TOTALS	713,155.57	
<hr/>							
W WARRANT CHECKS				157	CHECK TOTALS	304,018.53	
M MEMO CHECKS				11	CHECK TOTALS	104,287.25	
B REFUND CHECKS				17	CHECK TOTALS	14,031.98	
I INVESTMENT CHECKS				0	CHECK TOTALS	0.00	
T TRANSFER CHECKS				1	CHECK TOTALS	2,954.99	
D DISTRIBUTION CHECKS				0	CHECK TOTALS	0.00	
C PAYROLL CHECKS				3	CHECK TOTALS	409,537.52	
MISSING CHECKS				0			
** TOTAL CHECKS (LESS VOIDED)				183	** TOTAL NET	830,852.34	
*** TOTAL CHECKS WRITTEN				189	*** GRAND TOTALS	834,830.27	

Auburn Career Center
Bank Reconciliation
April 30, 2018

E

Dollar Bank - Main Depository	\$ 7,323,768.38
O/S checks - a/p	\$ (14,832.17)
O/S checks - p/r	\$ (4,949.72)
Payroll Accum (O/S)-Checks NI	\$ (302.15)
Petty Cash	\$ 400.00
Change Funds	\$ 287.00
Net Operating Check + Cash	7,304,371.34
Health Care Deductible Pool - Dollar	\$ 9,821.59
Flexible Spending Account - Dollar	\$ 14,483.13
Star Ohio	\$ 102,821.16
Fifth - Third Construction Investment - Interest Only	\$ 1,864.67
Net Available Cash	\$ 7,433,361.89
Investments:	
UBS Financial	\$2,328,440.36
Total Investments	\$ 2,328,440.36
Balance per bank	\$ 9,761,802.25
Balance per books	\$ 9,766,932.24
+/- FSA Monthly Deduction Adjustment	\$ (5,129.99)
	\$ (0.00)

Investments Report

F

Institution	Amount
UBS Financial	\$ 2,328,440.36
	\$2,328,440.36

Auburn Career Center
Adult Workforce Education - Program Budget History Report
Prepared - April 30, 2018

9

Programs	Receivable 2018		FY18		FY17		FY16		FY15		FY14		FY13		
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	
Patient Centered Care (Nursing)	\$ 386,501	\$ 311,664	\$ 339,935	\$ 388,306	\$ 296,180	\$ 300,810	\$ 321,553	\$ 644,468	\$ 423,606	\$ 564,213	\$ 460,761	\$ 615,629	\$ 448,363		
STNA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,427	\$ 40,429	\$ -	\$ -	\$ (11,858)	\$ 638		
EMT Basic	\$ 42,656	\$ 29,893	\$ 56,099	\$ 44,501	\$ 63,453	\$ 32,321	\$ 35,475	\$ 107,532	\$ 78,437	\$ 32,139	\$ 27,781	\$ 19,519	\$ 19,032		
EMT Paramedic	\$ 129,237	\$ 137,408	\$ 85,230	\$ 133,228	\$ 114,346	\$ 161,656	\$ 126,059	\$ 107,532	\$ 78,437	\$ 72,722	\$ 51,916	\$ 50,170	\$ 48,077		
Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,200	\$ 16,235	\$ 37,290	\$ 36,896	\$ 48,706	\$ 128,563		
Adult Education (Entry Programs)	\$ 5,156	\$ 2,139	\$ 5,533	\$ 5,156	\$ 8,689	\$ 1,019	\$ 2,006	\$ 7,283	\$ 12,080	\$ 18,780	\$ 24,490	\$ 66,368	\$ 38,641		
Customized	\$ 2,801	\$ 4,350	\$ 4,164	\$ 601	\$ 3,735	\$ 38,069	\$ 20,770	\$ 2,230	\$ 30,329	\$ 27,138	\$ 126,463	\$ 6,300	\$ 110,506		
HVAC Refrigeration	\$ 186,284	\$ 75,018	\$ 37,655	\$ 190,340	\$ 67,147	\$ 173,201	\$ 61,585	\$ 134,209	\$ 33,762	\$ 154,146	\$ 34,581	\$ 119,776	\$ 63,007		
Auto Body	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,693	\$ -	\$ -	\$ -	\$ 150	\$ 187		
Ground Transportation Maintenance (Auto Tech)	\$ 80,790	\$ 36,369	\$ 29,593	\$ 80,790	\$ 49,795	\$ 69,027	\$ 35,629	\$ 50,242	\$ 40,292	\$ 75,916	\$ 36,664	\$ 39,788	\$ 40,667		
DC and AC Electronic Circuits (Electrical)	\$ 14,218	\$ 14,384	\$ 1,225	\$ 14,218	\$ 964	\$ 3,459	\$ 39,074	\$ 18,692	\$ 21,906	\$ 27,423	\$ 14,864	\$ 28,523	\$ 5,488		
Manufacturing Operators (Product Mgmt)	\$ 43,330	\$ 38,013	\$ 30,593	\$ 43,835	\$ 34,345	\$ 75,085	\$ 24,918	\$ 43,781	\$ 5,538	\$ 29,837	\$ 620	\$ 9,230	\$ 5,27		
Structural Systems (Facilities Management & Bldg Tech)	\$ 55,588	\$ 41,693	\$ 27,605	\$ 55,734	\$ 33,240	\$ 32,194	\$ 15,795	\$ 32,427	\$ 26,736	\$ 41,100	\$ 26,632	\$ 14,027	\$ 18,973		
Manufacturing Capstone (Machine Trades)	\$ 115,282	\$ 67,956	\$ 36,631	\$ 124,560	\$ 30,438	\$ 82,323	\$ 19,644	\$ 102,384	\$ 21,240	\$ 94,815	\$ 7,188	\$ 35,164	\$ 2,033		
Gas Metal Arc Welding	\$ 96,900	\$ 79,460	\$ 51,424	\$ 98,230	\$ 106,090	\$ 154,057	\$ 77,886	\$ 99,047	\$ 76,369	\$ 138,692	\$ 69,736	\$ 69,518	\$ 53,918		
Firefighter I	\$ 92,908	\$ 64,505	\$ 70,819	\$ 97,123	\$ 98,973	\$ 64,391	\$ 41,293	\$ 77,077	\$ 57,407	\$ 58,422	\$ 40,843	\$ 33,965	\$ 20,681		
Truck Driving Training	\$ 323	\$ -	\$ -	\$ 323	\$ 500	\$ 20,577	\$ 13,473	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ 1,251,754	\$ 902,854	\$ 776,505	\$ 1,276,946	\$ 907,695	\$ 1,204,188	\$ 835,159	\$ 1,385,692	\$ 894,366	\$ 1,373,632	\$ 959,454	\$ 1,143,973	\$ 1,000,021		
Program Profit/Loss			\$ 126,349		\$ 366,051		\$ 573,029		\$ 501,326		\$ 414,179		\$ 143,953		
Assessment	\$ 6,464	\$ 6,901	\$ 7,512	\$ 7,336	\$ 7,821	\$ 7,098	\$ 8,471	\$ 54,333	\$ 145,379	\$ 96,968	\$ 230,434	\$ 100,146	\$ 233,447		
Lifeline Learning/GED	\$ 11,071	\$ 14,298	\$ 24,753	\$ 11,071	\$ 141,872	\$ 9,047	\$ 113,495	\$ 10,757	\$ 100,832	\$ 8,180	\$ 99,846	\$ 4,996	\$ 76,840		
Adult Resale Uniform Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16	\$ 15,010	\$ -	\$ -	\$ -	\$ -		
One Stop	\$ 50,020	\$ 56,297	\$ 50,574	\$ 54,538	\$ 36,794	\$ 42,665	\$ 31,636	\$ 34,340	\$ 33,070	\$ 32,736	\$ 37,537	\$ 35,387	\$ 34,772		
Total	\$ 67,555	\$ 77,485	\$ 82,689	\$ 72,945	\$ 186,487	\$ 58,810	\$ 153,601	\$ 99,446	\$ 294,281	\$ 137,283	\$ 367,817	\$ 148,529	\$ 345,060		
ABLE Profit/Loss			\$ (5,344)		\$ (113,542)		\$ (94,791)		\$ (194,845)		\$ (229,934)		\$ (196,531)		
Front Office															
		Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Revenue	\$ 267,552	\$ 193,567		\$ 268,002		\$ 275,408		\$ 300,207		\$ 291,240		\$ 256,274		\$ 325,400	
Salaries/Benefits			\$ 296,019		\$ 410,246		\$ 434,447		\$ 316,424		\$ 288,117		\$ 375,400		\$ 105,785
Services			\$ 45,499		\$ 132,389		\$ 169,930		\$ 98,913		\$ 50,897		\$ 7,166		\$ 7,166
Supplies			\$ 7,841		\$ 12,780		\$ 4,530		\$ 4,247		\$ -		\$ -		\$ -
Equipment			\$ 350		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Materials			\$ 5,999		\$ 10,525		\$ 10,471		\$ 10,050		\$ 6,448		\$ 16,547		\$ 16,547
Total	\$ 268,002	\$ 193,567	\$ 355,708	\$ 268,002	\$ 355,339	\$ 275,408	\$ 619,378	\$ 300,207	\$ 423,634	\$ 291,240	\$ 349,653	\$ 256,274	\$ 414,897	\$ 349,653	\$ 414,897
Front Office Over/Under			\$ (162,141)		\$ (297,937)		\$ (943,970)		\$ (1129,427)		\$ (58,413)		\$ (138,623)		\$ (138,623)
AD Adult Workforce															
		Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
PTTD Advances Returned	\$ 1,587,311														
AVE Long Term Loan Balance Owed to Gen Fund		\$ 1,155,000			\$ 2,155,000		\$ 1,155,000		\$ 100,000		\$ 125,000		\$ 120,000		\$ 1,380,000

**Auburn
Career Center**



Attachment Item #11

**Approve Financial
Services**

PLATTENBURG

Certified Public Accountants

May 3, 2018

Sherry Williamson, Treasurer/Chief Financial Officer
Auburn Career Center
Lake County
8140 Auburn Road
Concord Township, Ohio 44077

Dear Sherry:

This letter will confirm the understanding of our engagement to render GAAP conversion services to the Auburn Career Center (Center) for the year ended June 30, 2018. The nature and extent of our respective responsibilities are understood as follows:

1. Plattenburg, CPAs, will assist the Center with the conversion of the Center's cash basis records to generally accepted accounting principles (GAAP), including:
 - a. Preparation of journal entries needed to convert the Center's cash basis records to generally accepted accounting principles.
 - b. Preparation of supporting workpapers needed to convert the Center's cash basis records to generally accepted accounting principles.
2. It shall be the responsibility of the Center to:
 - a. Direct the engagement and approve engagement results as the journal entries and GAAP workpapers will be solely the responsibility and representation of the Center,
 - b. Provide the detail accounting records required (e.g. capital asset detail records, accounts receivable detail records, etc.),
 - c. Provide detail accounting records according to the timetable of Plattenburg, CPAs and
 - d. Provide the same level of assistance with the GAAP conversion as in prior years
3. It shall be the responsibility of Plattenburg, CPAs to prepare Center's GAAP journal entries and workpapers from detail information provided by the Treasurer.
4. Our fixed fee for these services for June 30, 2018 will be \$9,180.
5. Progress billings will be made monthly and will be payable upon presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If additional time is necessary, we will discuss it with you and arrive at a new fee estimate to cover the additional costs.

6. Additional extended procedures outside the normal scope of this engagement that you may request, if any, will be performed as a separate engagement and covered by a separate agreement. Such work would include, but is not limited to, implementation of new accounting pronouncements, input and submission procedures related to the Auditor of State's *Hinkle Report Filing System* and any work related to assistance with accounting details, including fixed assets.

Please indicate your agreement with the arrangements discussed herein by signing and returning this letter. A file copy is enclosed for your convenience.

Sincerely,

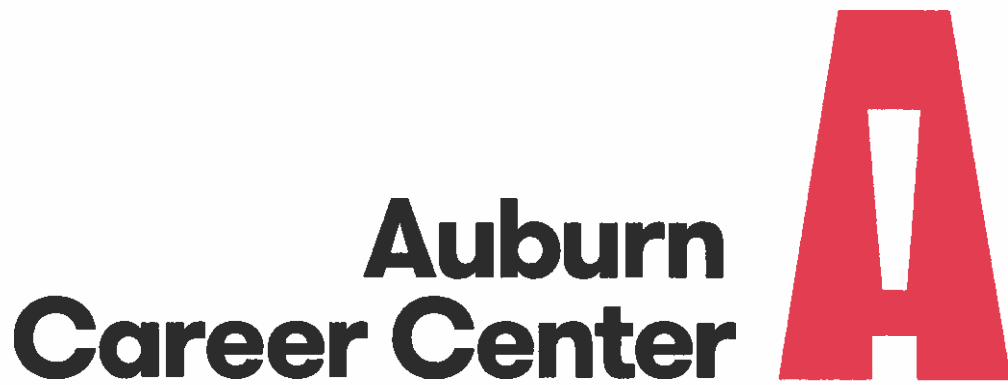


Dave C. Minich, CPA, Partner
Plattensburg, CPAs

Name

Title

Date



Attachment Item #13

Approve FA Solutions,
LLC
Services Agreement



RENEWAL OF EXISTING SERVICES AGREEMENT

THIS SERVICES AGREEMENT ("Agreement") is entered into and effective as of the **5th of June 2018**, ("Effective Date") by and between FA Solutions, LLC, and **Auburn Joint Vocational School District Board of Education** ("School"). In consideration of the covenants and agreements set forth in this Agreement, the parties agree as follows.

1. Services. FA Solutions will provide School with Financial Aid servicing and support as detailed in the description attached hereto as Exhibit A.

2. Fees. School agrees to pay FA Solutions the fees set forth on Exhibit A. FA Solutions will provide School an invoice on a monthly basis. School agrees to pay FA Solutions based on such invoice within fifteen (15) days of School's receipt of the invoice. Late payments by school shall be subject to late penalty fees of 5% per month. A payment is considered late if not received within 5 days of due date. If payment is greater than 30 days late, school understands that an interruption in service may occur.

3. Term. The Agreement shall be in effect from the Effective Date through **June 30, 2019** unless otherwise terminated by mutual agreement of the parties, or insolvency of either party.

4. Confidentiality. All information, written or oral, that is designated as or should reasonably be understood to be, confidential ("Confidential Information"), shall be maintained as such by each party for the term of this Agreement and thereafter to the extent permissible under R.C. 121.22, R.C. 129.43, and any other applicable law. Confidential Information shall include, but not be limited to, any information that either party discloses, whether in writing, electronically or orally, to the other party, whether in tangible or intangible form. By way of example and not limitation, Confidential Information includes: (i) any information concerning a party's, its agents' or licensors' technology, such as systems, source code, databases, hardware, software, programs, applications, engine protocols, routines, models, displays and manuals, including, without limitation, the selection, coordination, and arrangement of the contents thereof; (ii) any information concerning a party's, its agents' or licensors' financial or business plans or operations; and (iii) any "nonpublic personal information" as defined in the Gramm Leach Bliley Act about any customer of a party. FA Solutions shall also not disclose the specific nature of financial aid services it will provide School under this Agreement without School's permission. School agrees to not share FA Solutions pricing and/or terms with any other party. Confidential Information of a party shall not be disclosed by the other party without written consent, or if required by law to be disclosed, without advance written notice to the other party. FA Solutions acknowledges that official action and deliberation regarding this Agreement will be taken in an open meeting and that its execution of this Agreement shall constitute advanced written notice of disclosure under this section.

5. Limited Liability; Limitation on Actions. School's remedy for FA Solutions failure to perform the Services in a timely and professional manner is to have such services re-performed by FA Solutions or to terminate this Agreement. Other than for intentional misconduct or fraud, FA Solutions maximum liability under this Agreement will be to compensate School for its actual damages sustained, up to and not to exceed the amount of the fees paid by School hereunder. In no event will either party be liable for any special,

consequential, indirect, exemplary or punitive damages arising out of this Agreement, even if advised of the possibility of such damages. Any action for the breach of any provisions of this Agreement shall be commenced within one (1) year after termination of Agreement.

6. Notices. All notices or communications required under this Agreement by one of the parties hereto to the other shall respectfully be addressed as follows:

If to FA Solutions, LLC:

Robert Wright
600 1st Ave. N. Suite 302 #12
St. Petersburg, FL 33701
Email: rwright@getfasolutions.com , Phone: (813) 435-6227

If to School:

Andrea Tracy, Director of Adult Workforce Education
8140 Auburn Rd
Painesville, OH 44077
Email: atrac@auburncc.org Phone: 440-358-8028

7. Governing Law. The parties hereto agree that it shall be construed, interpreted and applied in accordance with the laws of Ohio.

8. Non-Solicitation. School agrees that for a period of 6 months after any termination of FA Solutions agreement that it will not directly or indirectly: (a) induce or influence (or attempt to induce or influence) any person who is an employee of FA Solutions with whom School has had contact with in performance of the FA Solutions agreement, to terminate his/her relationship with FA Solutions, or to accept employment with School, (b) aid, assist or abet any third-party in any of the aforementioned activities. FA Solutions may pursue any and all remedies available to it and the pursuit of one remedy will not be deemed to exclude any other remedies, including, but not limited to recovery of damages and reasonable attorneys' fees.

9. FERPA. Pursuant to the Family Educational Rights Privacy Act, the parties acknowledge that FA shall perform an institutional service or function for which the School would otherwise use employees. As such, FA Solutions is under the direct control of the School with respect to the use and maintenance of education records and is subject to the requirements of 34 C.F.R. § 99.30(a) governing the use and disclosure of personally identifiable information from education records.

10. Entire Agreement; Severability; Modification; Waiver. This Agreement (including the Exhibits attached hereto and made a part hereof by this reference) is the entire and exclusive statement of the agreement and understanding between the parties, which supersedes and merges all prior proposals, understandings and all other agreements, oral and written, between the parties relating to this Agreement. In the event a court of competent jurisdiction finds any of the provisions of this Agreement to be so broad as to be unenforceable or invalid for any other reason, it is the parties' intent that such invalid provisions be reduced in scope or eliminated by the court, but only to the extent deemed necessary by the court to render the provisions of this Agreement reasonable and enforceable. This Agreement may be amended or modified only by a writing executed by both parties. The waiver or the failure of either party to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.

11. **Force Majeure.** If by reason of a cause outside the reasonable control of a party, such party is unable in whole or in part to carry out any obligation hereunder, such party will not be in default during the continuance of such inability. In witness whereof, the parties have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

FA Solutions, LLC

**Auburn Joint Vocational School
District Board of Education (School)**

By: X _____

By: X _____

Name: Robert Wright
Title: Managing Member

Name: Erik Walter
Title: Board President

AUTHORIZED PURSUANT TO BOARD RESOLUTION NO. _____.*

*This Agreement has no binding legal effect absent the approval of the Board.

EXHIBIT "A" TO SERVICES AGREEMENT

ANTICIPATED COST BREAKDOWN: FA Solutions will continue to provide a flat-fee based pricing structure for the School. This structure allows for predictable billing with no surprise costs to the School for such things as multiple file reviews which can be very common especially for students that have been selected for verification.

Fees for financial aid processing service

\$1788.00/mo.	Flat fee if student FA applicants processed range is up to 170 students.
\$125.00/ per file	One-time fee for any Financial Aid application processed in excess of 170 applicants

ADDITIONAL (OPTIONAL) SERVICES: those selected are marked by an *asterisk

- *As an added benefit to this agreement, FA Solutions will offer optional discounted financial aid consulting if requested by school on an as-needed basis while servicing agreement is in force. The discounted rate will be \$95/hour instead of the normal rate of \$125/hr.
- File, transmit, and prepare annual Fiscal Operations Report and Application to Participate (FISAP), if applicable
- Provide support with compliance audits
- Review Policies and Procedures Manual
- **Student Advising Experience** - Financial Aid counseling and advising support via incoming/outgoing phone and email correspondence. **Services include:**
 - **Multiple experienced financial aid advisors** available to answer incoming student financial aid inquiries.
 - **Outbound phone and email correspondence to students** advising them of missing documents and other issues that may be causing financial aid delays – should experience faster processing of aid and enhanced overall student experience
 - **Specialized Solution** designed to mirror the culture of the school, and ultimately enhance the student experience and financial aid processing turnaround times
- File review audits – Back end file audits of existing financial aid files that are/were processed in-house at the school to verify accuracy and compliance
- SSCR Reporting
- Interim Staffing
- Verification Only (Stand-alone) Services

EXECUTING THE AGREEMENT & PAYMENT:

- Please scan and email a signed copy of the agreement to: rwright@getfasolutions.com
- Please send payments to FA Solutions, LLC, at the following address:

FA Solutions, LLC Attn:
Accounts Receivable
600 1st Ave. N
Suite 302, #12
Saint Petersburg, FL 33701

FA SOLUTIONS SCOPE OF WORK (SOW)

FA Solutions will assist School staff with the following duties/functions:

Administration of Financial Aid:

Initial file review to determine appropriate funding levels, and what additional documents would be required. The initial file review consists of but is not limited to the following:

- a. Receive verification documents
- b. Review verification documents according to what verification group student is selected for.
- c. C-Code resolution as applicable
- d. Review Needs Analysis calculations for any changes
- e. Make ISIR corrections as applicable
- f. Verify through NSLDS there are no loan defaults, bankruptcies, over awards, Pell LEU expenditure and Subsidized Usage Limit Applies (SULA)
- g. Verify through COD the Pell LEU expenditures and SULA usage
- h. Perform Professional Judgement which would include correcting the Institution Student Information Record (ISIR) when applicable.
- i. Request from school when needed all supporting documents as it applies to special circumstances. This would include documents for but not limited to Professional Judgement documents, verification documents and citizenship requirements.

Award Process:

- a. Award Pell according to EFC, enrollment status, COA and need
- b. Award Direct loans according to grade level, enrollment status and need
- c. Award Plus loans as requested by the parents and in accordance with student eligibility.
- d. Generate award letters and send to students.

Disbursement Process:

- a. Originate Pell
- b. Originate Direct Loans
- c. Pell and Direct Loans are then submitted using COD
- d. Submit individual Direct Loan adjustments when the student changes loan request(s)
- e. Process Pell and Direct Loan refunds when a student withdraws or loses eligibility.
- f. Import and export ED files daily
- g. Resolve and resubmit all electronic error reports for student disbursements and refunds.

Cash Management

- a. Monitor disbursement dates to ensure that funds arrive in a timely manner
- b. Submit to school lists of eligible students before anticipated disbursement date to determine if the student(s) is still enrolled and institutionally eligible for the payment.
- c. Submit the school payment roster of disbursements submitted to COD for payment after it has been returned to FA Solutions representative.
- d. Reconcile all Title IV disbursements submitted to COD

Return of Title IV Process

- a. School submits the withdrawal paperwork
- b. FA Solutions performs the R2T4 calculation according to the federal guidelines
- c. Submit results to the school to make appropriate refunds when applicable

Maintain accounting records for all programs for end of year close out and for annual audit

- a. Pell Grant Reconciliation which includes the annual Pell Closeout
- b. Direct Loan Reconciliation – which include the monthly reconciliation and annual Direct Loan close-out.

Federal Direct Student Loans (FDSL)

1. Update and maintain Cost of Attendance budgets via FA Solutions / **Regents FAMS**
2. Complete and certify each loan including:
 - a. Setting up loan periods and disbursement dates. (Disbursement dates will be provided by the school)
3. Originate loan for institution including:
 - a. Calculating loan amount
 - b. Confirm electronic MPN on file
 - c. Establish loan origination record
 - d. Transmit electronic loan origination record to COD or manually update in COD if applicable
 - e. Reconcile loan records monthly
4. Provide student with disbursement notification

SCHOOL RESPONSIBILITIES

1. Provide FA Solutions, LLC with all necessary and accurate documentation to carry out the assigned activities described in the Service Agreements
2. Inform FA Solutions, LLC of any changes in the status of School, including, but not limited to change of ownership, change of address, change of financial aid coordinator, addition of new programs, limitations imported by School's state licensing agency, accrediting commission, or the U. S. Department of Education
3. Provide FA Solutions, LLC with School's academic calendar, course offerings, tuition and fee structure, and other information needed to appropriately manage School's student financial assistance program
4. Follow all provisions of the U.S. Department of Education Program Participation Agreement and understand that final responsibility for proper management of Federal financial aid funds rests with School. Of particular importance to School is its requirement to have Internet capability and an email address to receive communications from the U.S. Department of Education. In addition, School is required to have the ability to communicate with NSLDS before sending requests for student aid to FA Solutions, LLC. School specifically has the responsibility to complete the Institutional Post-Secondary Education Data Systems report (IPEDS) and the annual Security and Crime Statistics reports. FA Solutions, LLC does not complete these reports
5. Provide FA Solutions, LLC with timely data concerning student progress, change of status, withdrawal, refunds made, changes of course or other information necessary to manage School's student financial assistance programs
6. Provide FA Solutions, LLC the necessary enrollment information (including changes in student enrollment), student start data, program(s) data, etc., necessary to process Title IV aid.
7. Follow all procedures associated with the U.S. Department of Education's Return to Title IV Funds Policy. It is understood that FA Solutions, LLC will perform the R2T4 calculation, and return the funds in G5 if applicable, with approval of school.
8. School's Chief Executive Officer should receive the Program Participation Agreement (PPA) and note School's specific responsibilities. The School is responsible for updates to the Program Participation Agreement and keeping it current.
9. School is responsible for maintaining their Net Price Calculator
10. School is required to maintain a comprehensive information security program.
11. School acknowledges and understands that FA Solutions will rely exclusively on the truth and accuracy of all student data received from School in performing the services required by this Agreement, and that the School's failure to provide true and accurate data may have a material adverse effect on FA Solutions' ability to perform the services contemplated hereunder.
12. School will be responsible for providing student data to FA Solutions through a document or process called an SBL (Student Batch Load). This can either be done manually, via a spreadsheet template that will be provided by FA Solutions, or the school can have a report generated by the school's student information system so that it can be provided on a more automated basis.



**EXHIBIT B TO
SERVICES AGREEMENT**

The parties further agree as follows:

1. Compliance with Laws: FA Solutions will comply with all statutory provisions of or applicable to Title IV of the HEA, all regulatory provisions prescribed under that statutory authority, and all special arrangements, agreements, limitations, suspensions, and terminations entered into under the authority of statutes applicable to Title IV of the HEA, including the requirement to use any funds that FA Solutions administers under any Title IV, HEA program and any interest or other earnings thereon solely for the purposes specified in and in accordance with that program, to the extent that such compliance is required by applicable law or regulation and is related to the services to be performed by FA Solutions as defined in the Agreement.

The School acknowledges and agrees that it shall not have the right to enforce this provision or to seek contribution or indemnification from FA Solutions on the basis of this provision and that any rights to contribution or indemnity are hereby irrevocably waived except to the extent such rights are otherwise specifically provided for in this Agreement. No third party other than the Secretary of the U.S. Department of Education shall have the right to enforce this provision or to seek contribution or indemnification from FA Solutions on the basis of this provision and any third party's right to contribution and indemnification is hereby irrevocably waived.

2. Referral to OIG: To the extent required or permitted by applicable law or regulation, FA Solutions will refer to the Office of Inspector General of the U.S. Department of Education for investigation any information indicating there is reasonable cause to believe that the School might have engaged in fraud or other criminal misconduct in connection with the School's administration of any Title IV, HEA program or an applicant for Title IV, HEA program assistance might have engaged in fraud or other criminal misconduct in connection with his or her application. Examples of the type of information that must be referred are—

- a. False claims by the School for Title IV, HEA program assistance;
- b. False claims of independent student status;
- c. False claims of citizenship;
- d. Use of false identities;
- e. Forgery of signatures or certifications;
- f. False statements of income; and
- g. Payment of any commission, bonus, or other incentive payment based in any part, directly or indirectly, upon success in securing enrollments or the award of financial aid to any person or entity engaged in any student recruitment or admission activity or in making decisions regarding the award of Title IV, HEA program funds.

The School acknowledges and agrees that FA Solutions shall be entitled to make referrals of information, and to otherwise communicate and cooperate with the OIG with respect thereto, whenever FA Solutions has reasonable cause to believe that such information is or may be required to be referred under applicable law and regulations. FA Solutions shall not be liable to the School or any of its employees or agents, or any applicant, or any third party, as a result of or in connection with any such referral, whether or not it is ultimately determined that any fraud or misconduct in fact occurred.

3. Joint and Several Liability: FA Solutions will be jointly and severally liable with the School to the Secretary of the U.S. Department of Education for any violation by the servicer of any statutory provision of or applicable to Title IV of the HEA, any regulatory provision prescribed under that statutory authority, and any applicable special arrangement, agreement, or limitation entered into under the authority of statutes applicable to Title IV of the HEA. The School acknowledges and agrees that this provision is solely for the benefit of the Secretary of the U.S. Department of Education.

The School acknowledges and agrees that it shall not have the right to enforce this provision or to seek contribution or indemnification from FA Solutions on the basis of this provision and that any rights to contribution or indemnity are hereby irrevocably waived except to the extent such rights are otherwise specifically provided for in this Agreement. No third party other than the Secretary of the U.S. Department of Education shall have the right to enforce this provision or to seek contribution or indemnification from FA Solutions on the basis of this provision and any third party's right to contribution and indemnification is hereby irrevocably waived.

4. Indemnification: Subject to the limitations on liability otherwise set forth in this Agreement, the School shall indemnify and hold FA Solutions harmless from and against any and all claims, damages, losses, costs, fees and expenses made by third parties and incurred or sustained by FA Solutions (including reasonable attorneys' fees) arising out of or related to any breach by the School of any of any of its obligations, covenants or agreements set forth in this Agreement up to a maximum of \$50,000. Under no circumstances shall the School's obligation to indemnify and hold FA solutions harmless under this Agreement exceed \$50,000.

Subject to the limitations on liability otherwise set forth in this Agreement, FA Solutions shall indemnify and hold the School harmless from and against any and all claims, damages, losses, costs, fees and expenses made by third parties and incurred or sustained by the School (including reasonable attorneys' fees) arising out of or related to any breach by FA Solutions of any of any of its obligations, covenants or agreements set forth in this Agreement.

In the event that a claim is made against any party, it is the intent of School and FA Solutions to cooperate in the defense of the claim and to cause their insurers, if applicable, to do likewise. However, School and FA Solutions shall have the right to take any and all actions they deem necessary to protect their interests in the matter therein, provided that such actions are otherwise consistent with the terms and conditions of this Agreement.

The contractual indemnity provisions contained herein are intended to apply only to claims and liabilities to third parties that are not covered by or that exceed the policy limits of applicable insurance coverage, excluding deductibles and/or self-insured retentions, and as such, the indemnity provisions do not apply if the effect of any such provision would be to negate insurance coverage that would otherwise be available but for these contractual indemnity provisions. Nothing contained herein is intended or should be construed to (a) create any liability to or right of recovery or subrogation on the part of any insurance carrier or any other third party against either of the parties; or (b) affect the allocation of responsibilities among insurance carriers or other persons who may have responsibility for satisfaction of all or any part of any claim made against either party.

5. Disbursements: To the extent required by applicable law and solely in the event that FA Solutions disburses funds, including Title IV, HEA program funds, or delivers Federal Stafford Loan program proceeds to students, FA Solutions will (i) confirm the eligibility of the student before making that disbursement or delivering those proceeds (and such confirmation shall include any applicable information contained in the records required under 34 C.F.R. § 668.24) and (ii) calculate and return any unearned title IV, HEA program funds to the title IV, HEA program accounts and the student's lender, as appropriate, in accordance with the provisions of 34 C.F.R. §§ 668.21 and 668.22, and applicable program regulations. The School acknowledges and agrees that it shall not have the right to enforce this provision or to seek contribution or indemnification from FA Solutions on the basis of this provision and that any rights to contribution or indemnity are hereby irrevocably waived except to the extent such rights are otherwise specifically provided in this Agreement.
6. Records: If FA Solutions or the School terminates the contract, or if FA Solutions stops providing services for the administration of a Title IV, HEA program, goes out of business, or files a petition under the Bankruptcy Code, return to the School all—
 - a. Records in FA Solutions' possession pertaining to the School's participation in the program or programs for which services are no longer given, provided, however, that FA Solutions may retain copies of any records in its possession for any purpose, subject to applicable laws and regulations,
 - b. Education records in FA Solutions' possession, and
 - c. Funds, including Title IV, HEA program funds, received from or on behalf of the School or the School's students, for the purposes of the program or programs for which services are no longer provided.

**Auburn
Career Center**



Attachment Item #14

**Approve Taxation
Exemption Contribution
Agreement**

TAXATION EXEMPTION CONTRIBUTION AGREEMENT

This Taxation Exemption Contribution Agreement ("Agreement") is entered into between Great Lakes Cheese Co., Inc. ("Great Lakes Cheese"), JHK Company, and the Auburn Vocational School District Board of Education ("Board") (collectively, "Parties").

WHEREAS, the Geauga County Board of Commissioners created the Troy Township Community Reinvestment Area in Troy Township, Geauga County, Ohio, in order to provide development incentives and encourage economic development projects; and

WHEREAS, Great Lakes Cheese is the owner of record of Permanent Parcel No. 32.074273; and

WHEREAS, JHK Company is the owner of record of Permanent Parcel No. 32.072327 and Permanent Parcel No. 32.072326; and

WHEREAS, Great Lakes Cheese will enter into a fifteen (15) year lease with JHK Company for Great Lakes Cheese to lease Permanent Parcel No. 32.072327 and Permanent Parcel No. 32.072326; and

WHEREAS, Great Lakes Cheese desires to construct a 275,000 square foot ("sq. ft.") addition to the existing 319,000 sq. ft. manufacturing facility located on Permanent Parcel No. 32.074273 and construct a new 60,000 sq. ft. facility on Permanent Parcel No. 32.072326 and Permanent Parcel No. 32.072327, which parcel will be consolidated into Permanent Parcel No. 32.072326, in Great Lakes Industrial Park, Troy Township, Geauga County, Ohio ("Project"); and

WHEREAS, the project is located within the boundaries of the Troy Township Community Reinvestment Area; and

WHEREAS, The Geauga County Board of Commissioners propose to grant a fifteen (15) year 100% tax abatement to Great Lakes Cheese for the 275,000 sq. ft. addition to the 319,000 sq. ft. facility and to JHK Company for the 60,000 sq. ft. new construction pursuant to a Community Reinvestment Area Agreement, a copy of which is attached hereto and incorporated herein as Exhibit 1, entered into under R.C. 3735.67; and

WHEREAS, the Project is located within the territory of the Auburn Vocational School District; and

WHEREAS, the proposed tax abatement to Great Lakes Cheese and JHK Company under the Community Reinvestment Area Agreement requires Board approval under R.C. Chapter 3735 and other applicable laws; and

WHEREAS, the Board, by a resolution adopted by a majority of the Board on April 3, 2018, a copy of which is attached and incorporated herein as Exhibit 2, approved the Community Reinvestment Area Agreement subject to the condition that Great Lakes Cheese and JHK Company enter into a contribution agreement with the Board in which Great Lakes Cheese and

2. PAYMENT

Great Lakes Cheese, on behalf of both Great Lakes and JHK Company, shall compensate the Board by paying cash in the amount of \$5,000 per year, beginning June 1, 2018, and continuing each year until June 1, 2032, for a total of fifteen (15) cash contributions.

3. TERM

This Agreement shall begin on the date of execution and shall remain in effect until Great Lakes Cheese, on behalf of both Great Lakes and JHK Company, pays to the Board each of the fifteen (15) total cash contributions in the amount of \$5,000 each.

4. TERMINATION

This agreement shall not be terminated until Great Lakes Cheese, on behalf of both Great Lakes Cheese and JHK Company, pays to the Board each of the fifteen (15) total cash contributions in the amount of \$5,000 each.

5. RELATIONSHIP BETWEEN THE PARTIES

At all times, the relationship of the Parties shall be as separate entities.

8. NO THIRD PARTY BENEFICIARY

This Agreement is only for the benefit of the Parties and shall not be construed as or deemed to operate as an agreement for the benefit of any third party or parties, and no third party or parties shall have a right of action or obtain any right to benefits or position of any kind for any reason whatsoever.

9. ASSIGNMENT

The Parties shall not assign or otherwise transfer any of their interests, rights, or obligations in or under this Agreement without the prior written consent of the other Party.

10. NOTICES

- a. **Notices:** All notices, requests, demands, payments, and other communications required or permitted to be given under this Agreement shall be in writing and mailed postage prepaid by certified or registered mail to the appropriate address indicated below.

Auburn: Auburn Vocational School District
c/o Treasurer
8221 Auburn Road
Concord, Ohio 44077

16. RESPONSIBILITY

- a. **Limitation of Liability:** Each Party shall only be responsible for the payment of claims for loss, personal injury, death, property damage, or otherwise, arising out of any act or omission of their respective employees or agents in connection with the performance of the services for which they may be held liable under applicable law.
- b. **Immunity:** Nothing contained in this Agreement is intended to nullify, override, or otherwise limit the Board's immunities under Chapter 2744 of the Ohio Revised Code or any other limitations on liability provided under applicable law.

17. EXECUTION IN COUNTERPARTS: This Agreement may be executed in counterparts, each of which shall be deemed an original and both of which together shall constitute one Agreement. True and correct copies, including facsimile, electronic, or PDF copies of signed counterparts, may be used in place of originals for any purpose and shall have the same force and effect as an original.

IN WITNESS WHEREOF, the Parties hereto have set their hands.

AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

By _____ Date _____
President (In his/her official capacity only)

And by _____ Date _____
Superintendent (In his/her official capacity only)

And by _____ Date _____
Treasurer (In his/her official capacity only)

* This Agreement has no legal effect absent Board action

GREAT LAKES CHEESE COMPANY INCORPORATED:

By _____ Date _____

And by _____ Date _____

And by _____ Date _____

**Auburn
Career Center**



Attachment Item #15

Human Resources

Adult Workforce Education Personnel
2018-2019

First Name	Last Name	Subject	Hourly Amount
Anne	Anderson	ABLE Instructor	\$21.00
Jack	Barlow	HVAC Instructor	\$20.00
Sandy	Bennett	ABLE Administrative Assistant	\$14.59
Darlene	Billy	ABLE Administrative Assistant	\$14.59
John	Bitonti	Firefighter Instructor	\$30.00
Keith	Blaser	Firefighter Instructor	\$30.00
John	Blauch	EMT/Firefighter Instructor	\$30.00
Jeffrey	Buehner	Firefighter Instructor	\$30.00
Dennis	Calhoun	Firefighter Instructor	\$30.00
Johnny	Chapin	HVAC Instructor	\$30.00
Dominic	Chiappone	Firefighter Instructor	\$30.00
Bruce	Cline	ABLE Instructor	\$23.10
Joseph	Cooper	EMS Instructor	\$30.00
Geralyn	Costello	PN Faculty	\$30.00
Thomas	Dalton	HVAC Instructor	\$20.00
Brad	Davis	EMT/Firefighter Instructor	\$30.00
James	Davis	EMT Instructor	\$30.00
Kay	Deighan	ABLE Instructor	\$21.00
Tricia	Durst	ABLE Instructor	\$21.00
Michael	Fearing	Firefighter Instructor	\$30.00
Robert	Gandee	Firefighter Instructor	\$30.00
Michael	Girbino	Fire Inspector	\$30.00
Tricia	Hester	ABLE Instructor	\$21.00
Tricia	Hester	Geauga One-Stop	\$18.00
Scott	Hildenbrand	Firefighter Instructor	\$30.00
Gregory	Hollerbach	EMT Instructor	\$30.00
Randy	Horvath	Automotive Technology/Small Engine	\$30.00
Joe	Hunt	EMT/Firefighter Instructor	\$30.00
Luigi	Ianiro	Firefighter Instructor	\$30.00
Robert	Ivancic	EMT/Firefighter Instructor	\$30.00
William	Jeffries	ABLE Instructor	\$21.00
Kenneth	Johnson	Welding Instructor	\$30.00
Ronald	Jonovich	Firefighter Instructor	\$30.00
Charles	Kerwood	ABLE Instructor/Instructional Manager	\$21.00
Renate	Knuth	ABLE Instructor	\$21.00
Derrick	Krzys	EMT/Firefighter Instructor	\$30.00
Richard	LaForce	Industrial Maintenance/Amatrol	\$30.00
Al	Large	Machining/CNC	\$30.00
Michael	Lerman	EMT/Firefighter Instructor	\$30.00
Robert	Lloyd	Firefighter Instructor	\$30.00
Eugene	Lutz	EMT/Firefighter Instructor	\$30.00

First Name	Last Name	Subject	Hourly Amount
Diane	Marjenin	ABLE Instructor	\$21.00
Jonna	Mazza	Geauga One-Stop	\$18.00
Melissa	Mazzoleni	Able Point Person	\$21.00
Deborah	McCarty	ABLE Instructor	\$21.00
James	McDonald	EMT/Firefighter Instructor	\$30.00
Williams	McSherry	ABLE Instructor	\$21.00
Justin	Meister	EMT/Firefighter Instructor	\$30.00
Cindy	Metzger	ABLE Instructor	\$21.00
Daniel	Morrow	Automotive Technology	\$30.55
Daniel	Murdock	EMT Instructor	\$30.00
Erika	Pachete	PN Faculty	\$30.00
Harry	Pearce	EMT/Paramedic Instructor	\$30.00
James	Powers	Firefighter Instructor	\$30.00
Warren	Richter	Firefighter Instructor	\$30.00
Doug	Riedel	Firefighter Instructor	\$30.00
Felicia	Roberson	PN Faculty	\$30.00
Jared	Rogge	Welding Instructor	\$30.00
Thomas	Roseum	Facilities Maintenance Instructor	\$30.00
Doug	Rought	Fire Inspector/Fire Instructor	\$30.00
Matthew	Sabo	Firefighter Instructor	\$30.00
Matthew	Sadowski	Firefighter Instructor	\$30.00
Michael	Santilli	Firefighter Instructor	\$30.00
William	Shaw	Firefighter Instructor	\$30.00
Timothy	Sitz	Firefighter Instructor	\$30.00
Tom	Sitz	Firefighter Instructor	\$30.00
Darrin	Spondike	Computer Networking	\$18.00
Michael	Swanker	EMT Instructor	\$30.00
Carmen	Tibaldi	EMT Instructor	\$30.00
Ron	Terriaco	Firefighter Instructor	\$30.00
Tim	Tobin	Firefighter Instructor	\$30.00
Mark	Toth	Firefighter Instructor	\$30.00
Christine	Tredent	PN Faculty	\$30.00
Mathew	Urie	EMT/Paramedic Instructor	\$30.00
Louise	Vadasz	PN Faculty	\$30.00
Brian	Valletto	Firefighter Instructor	\$30.00
Richard	Vandevander	Firefighter Instructor	\$30.00
Bob	Varner	Firefighter Instructor	\$30.00
R. Mike	Warner	Firefighter Instructor	\$30.00
Adam	White	Firefighter Instructor	\$30.00
Jay	Womack	Firefighter Instructor	\$30.00
Troy	Wotring	Machining/CNC	\$30.00
Stacey	Yarnell	PN Faculty	\$30.00
Anthony	Yeropoli	Firefighter Instructor	\$30.00

Retirement

Name	Title	Effective Date
Eileen Hauser	Payroll Specialist	July 1, 2018

2018 Summer Intern

Name	Department	Hours Per Week	Hourly Amount
Emma Witt	Board of Education	20	\$8.98
Maxwell Lyttle	Maintenance	40	\$8.98
Jack Cochran	Maintenance	40	\$8.98

Extended Workdays 2017-2018

Name	Title	Days
Bob Hill	Construction Technology	Up to 20 Days

High School Staffing - New Employees **2018-2019**

Name	Title	Step	Column	Salary Amount	Contract Type
Nanci Kasten	On-line English	5	5	\$54,785.00	185 Days/Limited Contract
Scott Sitz	Criminal Justice Instructor	5	7	\$58,076.00	185 Days/Limited Contract
Keith Conn	Electrical Engineering Prep	5	7	\$58,076.00	185 Days/Limited Contract

Administration Staffing - New Employees **2018-2019**

Name	Title	Salary Amount	Contract Type
Michelle Rodewald	Director of Business Development	\$75,131.00	200 Days/2 Yr. Administrator Contract
Chris Mitchell	Director of Innovative Programming	\$80,000.00	220 Days/2 Yr. Administrator Contract

Substitute **2017-2018**

Name	Title	Hourly Amount
Roberta Patton	Substitute - Kitchen	\$12.94

**Auburn
Career Center**



Attachment Item #16

- Approve HVAC RTU-VVT
Summer 2018 Phase II
Replacement Project



2305 E. Aurora Road
Suite A
Twinsburg, Ohio 44087
p 216-904-2855
f 330-998-6794

May 8, 2018

To: Sherry Williamson – Chief Financial Officer – Auburn Career Center

From: André T. Goosby – AGM Energy Services

RE: Auburn Career Center HVAC RTU-VVT Summer 2018 Phase II Replacement Project Recommendation

Bids were received on Tuesday May 1st, 2018 for the above referenced project.

There were (4) qualified contractors who attended the pre-bid meeting on June 7, 2017. There were (3) bids submitted for the HVAC RTU-VVT Phase II Replacement Project at Auburn Career Center. Bids were submitted by The K Company, Smith & Oby, and RelMec Mechanical. We have reviewed the proposals with scopes of work involved, and have prepared a tabulation spreadsheet with recommendations. During our scope review, we determined that The K Company inaccurately formulated their bid package, by not including all required scopes or work to complete the project as designed. Therefore, we have found that The Smith & Oby Company, Inc. to be a responsible, low-bidder on the respective Bid Package (BP) detailed below.

They will be conducting all mechanical, electrical and plumbing work for the HVAC RTU-VVT Phase II replacement project.

We recommend awarding the Base Bid amount to *The Smith & Oby Company, Inc.* for the HVAC RTU-VVT Replacement & Base Systems integration Installation portion in the amount of: **\$148,500.00**. In addition, The Smith & Oby Company is ready to provide services for the Systems Integration Upgrades for Electric Meter Installation in both the Main Building and the Welding Shop) in the amount of: **\$13,500.00**, for a combined total of **\$162,000.00**. The allowance for the Lennox RTU's of \$38,500.00 is included in the bid submitted by The Smith & Oby Company, Inc.

We, therefore, recommend awarding the contract to The Smith & Oby Company, Inc. as follows:

Base Bid: RTU 5 & 6 with VVT Install Replacement Project at Auburn Career Center	\$148,500.00
Bid Alternate 1&2: Electric Meter Installation	\$13,500.00
Total Installation Cost:	\$162,000.00

The Smith & Oby Company Inc.
7676 Northfield Road
Walton Hills, Ohio 44146
p: (440) 735-5333

If there are any questions, please do not hesitate to contact us.

We thank you for this opportunity!

Respectfully,

AGM Energy Services

Cleveland

Toledo

Columbus

A Certified Minority Business Enterprise and EDGE Program Participant

**Auburn
Career Center**



Attachment Item #18

Approve Agreement
between Basic Industrial
Training Services, LLC &
Auburn Career Center

- e. This agreement supersedes all prior written and oral agreements between the parties.
- f. This agreement will be governed by the laws of the State of Ohio.
- g. This agreement is for a term of June 5, 2018 until June 30, 2019 unless terminated by either party.
- h. The delay or failure of performance by either party shall not constitute default under the terms of this agreement, nor shall it give rise to any claims against either party for damages. The sole remedy for breach of this agreement shall be immediate termination.

IN WITNESS WHEREOF, the parties execute this Agreement by person who warrants that they have the authority to execute this agreement.

Employer Signature

Date

Employer Printed Name

Date

Auburn Signature

Date

Auburn Printed Name

Date

Administrative Report

2017-2018 Student Organizations State Results

TEACHING PROFESSIONS PATHWAY

Students going to Nationals

Avery Ericksen

Teagan Farley

Dakota Hummel

Emily Kneier

Mya Norris

Kyle Williams

SKILLS USA

Students going to Nationals

Ashlynn Womack – Cosmetology A

2018-2019 DEMOGRAPHIC OVERVIEW - By School

Program																	TOTAL	FULL!!
	Berkshire	Cardinal	Chardon	Fairport	Harvey	ISTEM	Kenston	Kirtland	Madison	Newbury	Perry	Riverside	Other (Home, Online)	9th Graders	Lakeshore Compact			
Advanced Manufacturing	2	0	2	2	2	1	0	1	1	0	1	1	0	2	0	20	*	
Allied Health Technology	2	0	2	1	4	0	0	0	2	0	3	6	0	0	0	20	*	
Architecture & Project Mgmt.	2	0	0	1	3	0	1	0	3	0	1	2	1	2	0	16		
Automotive Collision Repair	0	2	4	1	1	1	0	1	0	0	0	4	0	1	5	20	*	
Automotive Technology	1	4	0	2	0	1	2	0	5	2	1	0	2	0	0	20	*	
Business Mgmt. Technology	3	0	1	1	5	0	1	0	4	0	0	0	3	2	0	20	*	
Computer Networking	1	1	1	0	2	0	2	1	3	1	1	2	1	3	0	19		
Construction	2	0	1	2	1	0	2	2	2	0	4	2	1	1	0	20	*	
Cosmetology	2	0	5	0	2	1	6	1	4	1	4	4	3	1	6	40	*	
Criminal Justice & Security	1	1	2	2	1	0	1	1	3	0	1	7	0	0	0	20	*	
Culinary Arts	2	1	3	0	4	0	1	0	0	1	2	1	0	5	0	20	*	
Electrical Engineering Prep	1	0	0	1	1	1	0	2	6	0	0	5	0	1	0	18		
Emergency Medical Services	1	2	0	2	0	1	3	1	0	1	3	5	0	0	0	19		
HVAC Heating Ventilation A/C	4	0	1	0	0	0	0	1	1	2	0	4	0	4	1	18		
Interactive Multimedia Technology	3	0	0	0	5	0	1	0	3	0	1	3	2	2	0	20	*	
Internet Programming & Dev.	3	0	0	0	3	2	0	1	0	0	0	3	1	4	0	17		
Mobile Applications & Technology	1	2	0	1	4	2	1	1	1	0	0	3	0	2	0	18		
Mechanical Technology Applications	1	0	1	1	0	0	1	0	1	0	1	0	3	1	0	10		
Plant, Turf, Landscape Management	2	1	1	0	4	1	1	0	1	1	0	1	0	5	2	20	*	
Patient Care Technician	3	1	3	1	4	0	2	0	2	0	0	4	0	0	0	20	*	
Sports Medicine	1	1	1	0	0	0	0	0	0	2	0	6	0	2	0	13		
Teaching Professions Pathway	4	1	0	0	1	0	1	0	2	2	3	3	0	3	0	20	*	
Welding	2	3	1	2	1	0	0	1	4	0	0	5	0	1	0	20	*	
9th Grade Enrollment Breakdown				10		1		1		4	21	6				42		
Total per District including 9th grade	44	20	29	30	48	11	27	14	48	13	30	96	24		14	448		
GUIDELINE: Our PRIORITY is to place in-district eligible SOPHOMORES by March 15, then in-district FRESHMAN by April 15, then Lakeshore Compact fills any remaining seats																		
NOTES:																		
9% (or 42 students) of total accepted students are 9th graders																		
3% (or 14 students) of total accepted students are from Euclid, Wickliffe or Mentor (Lakeshore Compact - OUT OF DISTRICT)																		
We are currently at 93% enrollment capacity (or 448 seats are filled out of an available 480!)																		